

MARICOPA CONSOLIDATED DOMESTIC WATER IMPROVEMENT DISTRICT

PO Box 209, Maricopa, AZ 85139, Phn: 520-568-2239, mdwid85239@hotmail.com

Board of Directors Regular Meeting Minutes March 11, 2024

PURSUANT TO A.R.S. 38-431; Notice is hereby given to the public that the Maricopa Consolidated Domestic Water Improvement District held a Regular meeting on **March 11, 2024, at 4:00 p.m. at 45290 W. Garvey Ave., Maricopa, AZ.** PURSUANT TO A.R.S. 38-431.02, Notice is hereby given, that the public had physical access to the meeting room at 3:45 pm. The following is a list of items that may or may not have been discussed at the meeting. Action or decisions may or may not be taken on any or all items. Board members were able to attend via phone or live media option if available. The Board was able to call an Executive session for the purpose of obtaining legal advice from their Attorney(s) & concerning any of the agenda items pursuant to A.R.S. 38-431.03(A)(3).

I: Agenda

- A. Call meeting to order at 4:00 p.m. by Chris Giles
- B. Roll call: Pennie Brennan, Chad Molyneaux, Chris Giles, Lucia Rodriguez, William (Bill) Collings, Matt Williford, Celida Ponce, Gloria Landa-Estrada, present in person.
- C. Approve/Deny: Board approved meeting minutes for 2/12/24.

II. Regular Business:

1. Financial Report: Office Manager, Gloria Landa-Estrada, provided financials for board to review.
2. Office Manager Report: Offc Mgr. provided manager report for board to review.
3. Engineer Report: District Engineer, William Collings provided report for board to review.
4. Field Operations Manager Report: Field Ops. Mgr. Mathew Williford provided report for board to review.

III. Executive Session – Executive Session did not take place.

IV. Old Business

1. Discuss/**Approve**/Deny: The board reviewed and approved the Annual Asset review. Chris motioned, Lucy seconded, all in favor; motion carried.
2. Discuss/**Approve**/Deny: The board approved American West Pump Services, Inc. (Bill Kukawski) to provide temporary pumping services at the New Saddleback Vista Well No. 2 to facilitate District Staff performing updated water quality sampling as required by ADE. Chris motioned, Lucy seconded, all in favor; motion carried.

V. New Business

1. Discuss/**Approve**/Deny: The board approved the Sensus Radios and will continue to work with Sensus until the pending Metrofarnier quote is available and approved. Chris motioned, Chad seconded, all in favor: motion carried.
2. Discuss/**Approve**/Deny: The board approved the Dana Kepner services and agreement. Chris motioned, Lucy seconded, all in favor; motion carried.
3. Discuss/**Approve**/Deny: The board approved the upcoming changes to the billing structure. The board approved the use of a full paper statement instead of the existing small billing template. Chris motioned, Chad seconded, all in favor: motion carried.
4. Discuss/**Approve**/Deny: The board denied the renewal of Rural Water membership. Chris motioned, Lucy seconded, all in favor; motion carried.
5. Discuss/**Approve**/Deny: The board approved of the Quick Books online system integration, provided by a certified Quick Books bookkeeper. Chris motioned, Lucy seconded, all in favor; motion carried.
6. Discuss/**Approve**/Deny: The board approved of the change of office hours from 7 a.m. to 5 p.m. – Monday to Thursday, Fridays closed. Open to the public between the hours of 8:30 a.m. to 4:30 p.m. This change took effect on 3/18/24. Chris motioned, Chad seconded, all in favor: motion carried.
7. Discuss/**Approve**/Deny: The board approved the review of a Community Event. Office staff will be providing the board with a quote including the following: Food truck prices, event rental equipment, ex; chairs, tables etc. Location of event. Chad motioned, Chris seconded, all in favor: motion carried.

VI. Adjournment: at 4:57 p.m. Chad motioned, Chris seconded, all in favor: motion carried.

A copy of the background material can be provided to Board Members (with the exception of material relating to possible executive sessions) and is available for public inspection in the District Administration Office. If any disabled person needs any type of accommodation, please notify the District Administration at (520) 568-2239, prior to the scheduled meeting.

Reviewed by _____ **Date:** _____