

# Antelope Peak Domestic Water Improvement District

Mail: PO Box 316, Stanfield, AZ 85172, Phn: 520-568-2239,

Email: [mdwid85239@hotmail.com](mailto:mdwid85239@hotmail.com), [maricopadwid.org](http://maricopadwid.org), Emergency: 480-223-7256

Equal Opportunity Provider

## Board of Directors Regular Meeting Minutes February 20, 2024

PURSUANT TO A.R.S. 38-431; Notice is hereby given that the Board of Directors of APDWID held a Regular Meeting on February 20, 2024, at 6:00 p.m. at 51499 W. Turney Ln. Board members may attend via phone or live media option. Public opinion & input is welcome. PURSUANT TO A.R.S. 38-431.02, Notice is hereby given that the public will have physical access to the meeting room at 5:50 p.m. Persons with disabilities needing accommodation or alternative formats should contact the district. Requests should be made 72 hours in advance.

### I: AGENDA

- A. Call meeting to order at 6:01 p.m., by Judith Brundage
- B. Roll call: Judith Brundage, Marylin Filippone, Lori Bradley, Gilbert Goodridge, Teri Wootan, Gloria Landa-Estrada, and Celida Ponce.
- C. Approval of the minutes: The board reviewed and approved the minutes. Gilbert motioned to approve the 2/20/24, regular meeting minutes. Lori, seconded the motion, all in favor; motion carried.
- D. Call to Public: None present.

### II. REGULAR BUSINESS:

1. **Chairperson Report:** Judith inquired on Insurance check and why it still had not arrived. Office Mgr: Gloria Landa-Estrada informed that a follow up was made to the insurance company and the claims manager in charge of issuing check had forgotten to re issue check and will mail out asap. Gloria agreed to follow up with Judy when the check arrives. The board also agreed to move the monthly board meetings to every 3<sup>rd</sup> Tuesday of the month.
2. **Financial Reports:** Office Mgr. Gloria provided the board with the balance sheet, PCT statements, invoices and checks for review and signature. The board was notified of Ms. Lopez's concerns about not understanding why she needs to pay taxes for parcels that do not have any water service. The board informed the customer that taxes need to be paid regardless of utility service being available or not. The following are the parcels in question: 501-43-023C, 501-43-023D, 501-43-023E, 501-43-023F. This individual called in to inform us that she will be attending the board meeting scheduled for 3/20/24.
3. **Office Manager Report:** Ofc Mgr. Gloria provided the board with an oral report. Gloria informed the board of the training she is officially a signer on the WF account and will be going to branch monthly to withdraw funds in the total of \$2,000.00 and add these funds to a pre-paid debit card as agreed by the board. This card will be used by our district field operator Teri for any maintenance/repair expenses.
4. **Maintenance Report:** Operator: Teri Wootan informed that a vendor came out and provided an estimate for a 20 x 24 awning, in the total of \$4,000.00, to cover the pressure pumps and all other areas. A cover is also needed on Oak Street to cover the electrical units. This vendor can complete this prior to the beginning of summer. Teri informed the RO is currently running good despite falling 30 days behind in washing the tanks. Teri informs us this should not have affected our quarterly inspection regardless of the inspector stating this caused the exceedance of uranium. Teri also stated that this project is expensive to fix and if we have exceeded a public posting needs to take place. Membranes will need to be changed soon prior to the summer and an individual by the name of Mikey may need to come out to do a system calibration. Teri will provide a quote for this need.

**II. NEW BUSINESS:**

1. Discuss/Approve/Deny: Updates to prepaid card and monthly funds added to this prepaid card for repairs and miscellaneous items needed for Teri to use on maintenance of wells, pumps, etc. Lori motioned, Marilyn seconded, all in favor; motion carried.

**III. ADJOURNMENT:** Judith motioned to adjourn at 7:27 p.m., Marilyn seconded the motion, all in favor; motioned carried.

**Reviewed by:** \_\_\_\_\_